



**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
MAHARASHTRA REGIONAL BRANCH**

**भारतीय लोक प्रशासन संस्था
महाराष्ट्र प्रादेशिक शाखा**

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Website : www.iipamrb.org.in

Ground Floor, Next to Bank of Maharashtra,
Mantralaya, Mumbai 400 032.

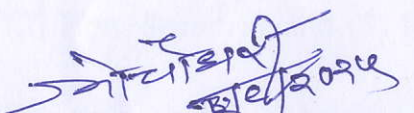
Dated: 3rd September, 2025.

NOTICE
THE ANNUAL GENERAL MEETING

This is to inform you that the Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration under the Chairmanship of Shri Swadheen S. Kshatriya, IAS (Retd.) is scheduled to be held physically / VC online on **Friday, the 26th September, 2025 at 3.00 p.m.** in Parishad Sabhagruha, 6th floor, Mantralaya (Annexe), Mumbai 400 032.

It is requested to kindly attend the meeting preferably in person. However, if anyone is unable to attend the meeting physically, he/she may join the Annual General Meeting through VC online. A link for joining the AGM will be provided through e-mail shortly.

The Annual Report & Accounts of 2024-2025 papers will be shared shortly.


(Jayraj Govind Chaudhary)

Executive Joint Secretary
Indian Institute of Public Administration,
Maharashtra Regional Branch,
Mantralaya, Mumbai 400 032.

To

- 1) Hon. Chairman, IIPA/MRB
- 2) Hon. Secretary, IIPA/MRB
- 3) Hon. Treasurer, IIPA/MRB
- 4) All Members of the IIPA/MRB
- 5) Sharp and Tannan, C.A. (Auditors)



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Dated: 3rd September, 2025.

AGM - NOTICE

The 70th Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration will be held physically on **Friday, the 26th September, 2025 at 3.00 PM** onwards in the Parishad Sabhagruha, 6th floor, Mantralaya 400 032 to transact the following business:-

- 1) Condolence resolution for the deceased Members:
The Members are requested to intimate to the Regional Branch the names of the Members, who have expired during the year, if any.
- 2) Distribution of prizes of the **“Late Shri B.G. Deshmukh Annual Essay Competition”** for the year 2024-2025.
- 3) Presentation of Award of the **“Late Shri S.S. Gadkari (former Executive Joint Secretary, IIPA/MRB) Memorial Award for Innovation in Public Administration”** for the year 2024-2025.
- 4) Election to the post of three (3) office bearers of the Regional Branch for the period 2025-2027 under rule 9 & 10 of the Rules & Regulations of the Maharashtra Regional Branch. The three (3) office bearers of the Regional Branch viz (1) Hon. Chairman, (2) Hon. Secretary and (3) Hon. Treasurer are elected every two years.
The term of the present office bearers viz The Hon. Chairman – Shri Swadheen S. Kshatriya; The Hon. Secretary – Dr. Vijay Satbir Singh, and the Hon. Treasurer – Shri Vikas V. Deodhar in the 68th AGM will expire at the 70th Annual General Meeting and the election is to be held to fill these vacancies. The retiring office bearers are eligible for re-election.
- 5) Election for the post of 4 (Four) the Executive Committee Members for the period 2025-2027 under rule 9 & 10 of the Rules & Regulations of the Maharashtra Regional Branch. Out of the 8 (eight) existing elected Members, the following 4 Members will retire at the 70th Annual General Meeting and new Members will have to be elected in their place :-
 - (1) Dr. Suresh Joshi, IAS (Retd.)
 - (2) Shri Pramod Shah
 - (3) Dr. Satish V. Ratnaparkhi
 - (4) Dr. Pradeep Londhe

The retiring members are eligible for re-election.

- 6) Confirmation of the minutes of the 69th Annual General Meeting held on 27th September, 2024 (Copy enclosed).
- 7) a) Adoption of the Annual Report of the year 2024-2025 and Audited Statements of Income and Expenditure Accounts for the year 2024-2025 along with Balance Sheet as on 31st March 2025.
b) Resolution regarding confirmation of significant accounting policies & notes on Accounts F.Y. 2024-2025.
- 8) Appointment of Auditors for the year 2025-2026 and fixing their remuneration.
- 9) Any other business with permission of the Chair.

II) Before contesting an election or nominating any candidate, members should check their eligibility to vote with reference to the electoral roll available on the website www.iipamrb.org.in @ Home under heading list of Members click @ more to get the list of Members of Maharashtra Regional Branch. Members desirous of nominating candidates for the election should send the nomination forms duly completed, so as to reach the office of the Regional Branch before 5.00 p.m. on or before **15/09/2025**. Withdrawals in writing by the candidates will be permitted up to 5.00 p.m. on or before **22/09/2025**.

III) Only Members who satisfy the following conditions are eligible to vote or contest an election
or
to nominate another Member for an election:

- i) He / She should have been admitted either as an Ordinary/Life Member before 1st June, 2024.
- ii) If he / she is an ordinary Member he/she should have paid his/her subscription for the year 2024-2025 before 31st March, 2025.
- iii) Associate and student Members are not eligible to vote or contest for election or to nominate Member.
- iv) Forms of nomination (Form No.1 for election of Member of the Executive Committee & Form No.2 for election of office bearers) will be made available on demand.

(Rules of procedure for election are available in the office of the Branch as well as on the website of the Regional Branch for perusal.)

IV) The following papers are enclosed:

- i) Minutes of the 69th Annual General Meeting of the branch held on 27th September, 2024 with list of Members present.
- ii) Annual Reports of the year 2024-2025 and Audited Statements of Income and Expenditure Accounts for the year 2024-2025 along with Balance Sheet as on 31st March 2025.

V) Members who desire to give notice of any propositions to be placed before the Annual General Meeting, are requested to send those to the Regional Branch office so as to reach before 5.00 p.m. on or before **16/09/2025**.

- VI) Members who have any questions to ask at the Annual General Meeting are requested to send those to the Regional branch office so as to reach not less than **3 days before** the date of the meeting.
- VII) Voting for election to the members of the Executive Committee / Office bearers will commence after the distribution of prizes of the Essay Competition and honoring the awardee of the late Dr. S.S. Gadkari (former Executive Joint Secretary, IIPA/MRB) Memorial Award and will close after half an hour to transact further business of the day.
- VIII) The Election work will be carried out by the staff of the Regional Branch under the supervision of the Hon. Chairman, IIPA/MRB.

Encls: As above.

Sd/-
(Vijay Satbir Singh)
Hon. Secretary, IIPA/MRB

To,

- 1 All Members, IIPA/MRB
- 2 The Chief Security Officer, Mantralaya Security office with a request to allow the members of the IIPA/MRB to enter Mantralaya for attending Annual General Meeting on production of this notice.

N.B. Members / Prize winners are requested to bring the Notice of the Annual General Meeting with them along with their Identity-card or Aadhar card for entry in Mantralaya.



Indian Institute of Public Administration Maharashtra Regional Branch

The 69th Annual General Meeting

Date : 27th September, 2024 (Friday)
Time : 3.00 pm onwards
Venue : 6th floor, Parishad Sabhagruha
Mantralaya (Annexe), Mumbai 400 032.

MINUTES

The 69th Annual General Meeting of the Indian Institute of Public Administration, Maharashtra Regional Branch, Mumbai was held on Friday, the 27th September, 2024 at 3.00 pm in the 6th floor, Parishad Sabhagruha, Mantralaya (Annexe), Mumbai 400 032.

Shri Swadheen S. Kshatriya, IAS (Retd.) Hon. Chairman, IIPA/MRB presided over the General Body Meeting. The list of Members who attended the meeting by physically and virtually is enclosed at Annexe-I.

For want of quorum, the AGM was adjourned for half an hour and after that the meeting resumed to transact its business.

At the outset, the Hon. Chairman welcomed the Hon. members and all the participants who joined the Annual General Meeting physically and virtually.

In his opening remarks Hon. Chairman gave brief account of activities and important events organized by the Regional branch during the year 2023-2024 till the date of the AGM including the training programmes conducted, Essay Competition held, the 14 proposals received for the Late Dr. S.S. Gadkari Memorial award for innovation in Public Administration, IIPA, MRB & GAD (AR & OM) Mumbai have jointly organized a lecture on the topics **"One Nation & One Election"** by Shri Urvinder Madan, IAS (Retd.), Former Chief Secretary, Government of Maharashtra & Former State Election Commissioner.

While mentioning about the forth coming activities of the Maharashtra Regional branch, Hon. Chairman informed that :

- a) The Indian Institute of Public Administration, Maharashtra Regional Branch & General Administration Department (AR & OM) Mumbai has jointly organized the Late Dr. S.S. Gadkari Annual Memorial Award for innovation in Public Administration 2023-2024 programme on 27th September 2024, the Award presented to: **Smt. Vijayalakshmi Bidari, IAS, Divisional Commissioner, Nagpur Division, Nagpur**, about the implementation of the project **"E-Panchanama App"**.

The "E-Panchanama App" is a digital solution that leverages geospatial technology to streamline and expedite the assessment and compensation process for individuals affected by natural calamities in Maharashtra.

Since, Smt. Vijayalakshmi Bidari, Divisional Commissioner, Nagpur Division, Nagpur, is in U.S.A. for training, on behalf of her Shri Vipin Itankar, IAS, Collector of Nagpur made a detailed presentation on "E-Panchanama App" briefly through online.

- b) The Indian Institute of Public Administration, Maharashtra Regional Branch & General Administration Department (AR & OM) Mumbai has jointly organized the Prelude conference on the topic **“One Nation & One Election”** on 4th October, 2024 at 3.00 P.M. Shri Urvinder Madan, IAS (Retd.) Former Chief Secretary & Former State Election Commissioner will address this conference.
- c) The Regional Branch will be issuing Press note regarding the **“Late Shri B.G. Deshmukh Annual Essay Competition 2024-2025”**. The following topics have been selected for the Essay competition:
1. Viksit Bharat : “India in 2047”
 2. Public Policy for the Marginalized
 3. Artificial Intelligence in Government
- d) We have also sought proposals from the State Government authorities for nominations for the **“Late Dr. S.S. Gadkari Annual Memorial Award for Innovation in Public Administration 2024-2025”**.
- e) We are planning to schedule training programmes in the month of November 2024.
- f) We are also planning to organize the **“Late Shri Yashwantrao Chavan Memorial lecture 2023-2024”** & **“Late Shri B.G. Deshmukh Memorial Lecture 2023-2024”**.

Financial Status : 2023-2024

Hon. Chairman mentioned about the financial status of the Regional Branch that during F.Y. 2023-2024, we received ₹ 10.00 lakhs as grant from the State Government. According to Audit Report for the year 2023-2024:-

Total Income	₹ 15,72,873/-
Total Expenditure	₹ 13,18,213/-
Excess of income over expenditure	₹ 2,54,660/- Surplus

Financial Year	Accumulated Income	Period within which required to be spent	Actual spent up to F.Y. 2023-2424	Amount spent during the year (₹)	Balance amount to be spent (₹)
2019-2020	4,63,358/-	AY 2024-2025	1,31,291/-	3,32,067/-	0
2020-2021	8,24,633/-	AY 2025-2026	0	34,077/-	7,90,556/-
Total ...				3,66,144/-	7,90,556/-

Thereafter, the Hon. Chairman conducted the proceedings of the meeting as per agenda.

1. Condolence:

The Hon. Chainman called the name of the departed member Shri Veerkumar Shivilal Doshi, IIPA Life Member No. 6394, who passed away on 16/04/2021. Hon. Chairman recalled that Shri Veerkumar Doshi served in the Indian Air Force and was awarded “Raksha Medal” in 1965. He established Ex-Servicemen Guidance Centre at Akluj in Solapur District. He took keen interest in

One-minute silence as a mark of respect to the departed soul was observed.

It was resolved that this meeting expresses its profound sense of sorrow and grief on passing away of the above member and decided to convey its heart-felt condolence to the bereaved family.

2. Distribution of prizes of the "Late Shri B.G. Deshmukh Annual Essay Competition 2023-2024".

The Hon. Chairman honoured the following winners by presenting them cheque and Certificate of appreciation.

First Prize - A cheque of ₹ 10,000/- & certificate of appreciation to Smt. Shriya Sanjay Desai from Mumbai for her essay in Marathi on "G20: India Techade".

Second Prize - A cheque of ₹ 7,500/- & certificate of appreciation to Ms. Pallavi Patil, from Kolhapur for her essay in English on "G20: Summit".

Third Prize - A cheque of ₹ 5,000/- & certificate of appreciation to Shri Neeraj Paswan, from Nagpur for his essay in English on "G20: India Techade".

Consolation Prize - A cheque of ₹ 2,000/- & certificate of appreciation to Ms. Piya Hitesh Kalyani, from Nagpur for her essay in English on "Shasan Aplya Dari Yojana".

Consolation Prize - A cheque of ₹ 2,000/- & certificate of appreciation to Ms. Zaibunnisa Ashfaque Dharwadkar, from Solapur for her essay in English on "G20: India Techade".

Consolation Prize - A cheque of ₹ 2,000/- & certificate of appreciation to Ms. Priti Patel, from Nagpur for her essay in Marathi on "Shasan Aplya Dari Yojana".

The meeting congratulated all the prize winners.

3. Election for 4 (four) Executive Committee Members for the year 2025-2027 under rule 9 & 10 of the Rules and Regulations of the Branch. Out of eight existing elected members, the following 4 (four) Members will retire at the 69th Annual General Meeting and new Members will have to be elected in their places:

- 1) Smt. Ashwini Bhide, IAS
- 2) Shri Satyabir S. Dodd, IAS (Retd.)
- 3) Dr. Prakash Ramchandra Kondekar
- 4) Dr. Subodh Kumar

Since the Regional Branch has received following 6 (six) nominations for the 4 (four) vacant posts of Members of the Executive Committee, as per Rule 10.5, election will have to be held by secret ballot.

- 1) Smt. Ashwini Bhide, IAS
- 2) Shri Satyabir S. Dodd, IAS (Retd.)
- 3) Dr. Prakash Ramchandra Kondekar
- 4) Dr. Subodh Kumar
- 5) Shri Govind Swarup, IAS (Retd.)
- 6) Shri Ramchandra D. Sankhe

The Hon. Chairman stated that we had requested Principal Secretary & Chief Electoral Officer, General Administration Department, Mantralaya, to kindly depute one officer to supervise the work that will be done by our staff. The Department has intimated that due to the tour of the

Election Commission of India, the officials will not be available to supervise the election work of the Regional branch.

Therefore, the Executive Committee nominated Shri Jayraj Govind Chaudhary, Executive Joint Secretary as the Returning Officer to conduct election. Accordingly, the Elections were conducted by secret ballot. After counting of votes of the same were declared by Hon. Chairman, IIPA/MRB. The Hon. Chairman declared that the following 4 (four) Members have been elected on the Executive Committee of IIPA/MRB for the period 2024-2026.

- 1) Smt. Ashwini Bhide, IAS
- 2) Shri Satyabir S. Dodd, IAS (Retd.)
- 3) Shri Govind Swarup, IAS (Retd.)
- 4) Dr. Prakash Ramchandra Kondekar

The meeting congratulated all the above Members.

5. Confirmation of the minutes of the 68th Annual General Meeting held on 13th October, 2023.

As there were no comments from the members on the minutes of 68th AGM, the Hon. Secretary moved the following resolution. The resolution was passed unanimously.

Resolution

The minutes of the 68th AGM as circulated in the meeting were confirmed.

Proposed by- Dr. Prakash R. Kondekar

Seconded by- Shri Satyabir S. Dodd, IAS (Retd.)

- 6. a) Adoption of Annual Report of the F.Y. 2023-2024 and Audited Statements of Income and Expenditure Accounts for the F.Y. 2023-2024 along with Balance sheet as on 31/03/2024.**
- b) Resolution regarding confirmation of significant accounting policies & notes on accounts F.Y. 2023-2024.**

The Hon. Chairman moved the following resolutions for adoption. The resolutions were passed unanimously.

Resolution

- a) Resolved that the Annual Report for the F.Y. 2023-2024 & audited statements of Income and Expenditure Accounts for the F.Y. 2023-2024 along with balance sheet as on 31/03/2024 of the Maharashtra Regional Branch of the Indian Institute of Public Administration be and are hereby approved and adopted.
- b) Resolved that the resolutions regarding confirmation of significant accounting policies & notes on accounts for the F.Y.2023-2024 be and are hereby approved and adopted.

Proposed by - Dr. Pradeep Londhe,

Seconded by - Shri Ramchandra D. Sankhe

7. **Appointment of Auditors for the F.Y. 2024-2025 & fixing of their remuneration.**

The Meeting appreciated the work done by the firm M/s Sharp and Tannan, Chartered Accounts, Mumbai and resolved that M/s Sharp and Tannan, Chartered Accounts, Mumbai be continued as Auditors of the Regional Branch for the F.Y. 2024-2025 on the remuneration @ ₹ 21,000/- + Applicable GST.

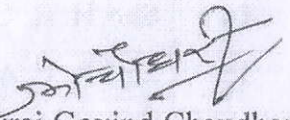
Proposed by - Dr. Satish V. Ratnaparkhi

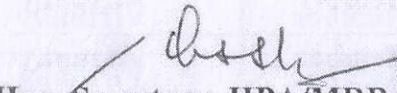
Seconded by - Dr. Jairaj M. Phatak, IAS (Retd.)

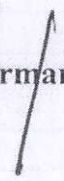
8. **Other points raised and deliberated in the meeting were as below :**

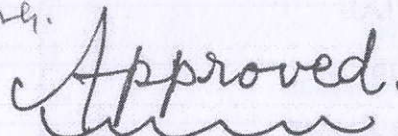
1. Dr. Jairaj M. Phatak, IAS (Retd.) suggested that Maharashtra Regional Branch should coordinate with Public Administration Departments of the Colleges/University.
2. Dr. Prakash R. Kondekar suggested that Conference on Public Health & Nutrition in coordination with Nirmala Niketan Institution.
3. Dr. Satish Ratnaparkhi suggested that an amount of ₹ 5/- lakhs may be kept aside for establishing separate premises of Maharashtra Regional Branch.
4. Shri H. P. Chaturvedi, Retired Additional Secretary Law, Govt. of India, offered his services probono for Maharashtra Regional Branch.
5. Shri Govind Swarup, IAS (Retd.) offered to help revival of Nashik Branch of Indian Institute of Public Administration. He also suggested that we should involve young administration in our activities and Maharashtra Regional Branch should reach out to the field.
6. Shri V. Ranganathan, IAS (Retd.) suggested that Maharashtra Regional Branch should publish the Administrative Innovations received for the "**Late Dr. S.S. Gadkari Annual Memorial Award for Innovation in Public Administration 2023-2024**".
7. Shri Parag Jain, IAS, Additional Chief Secretary (IT) suggested that all Administrative Innovations and activities of Maharashtra Regional Branch can be uploaded on Portal/ Website.

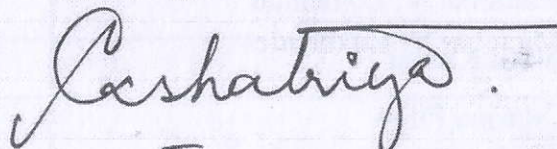
The meeting concluded with a vote of thanks to the chair.


(Jayraj Govind Chaudhary)
Executive Joint Secretary


Hon. Secretary, IIPA/MRB 13/11/24.


Hon. Chairman, IIPA/MRB


Approved.


Ashatrigya.

13th Nov. 2024.

Annexe-I
INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
MAHARASHTRA REGIONAL BRANCH

Subject : The 69th Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration on 27th September, 2024 at 3.00 p.m. in the Conference Hall, 6th Floor, Mantralaya, (Annexe), Mumbai 400 032.

S. No.	Names & Membership No.	Membership Life / Ordinary	Attended by Physically/Virtually
01	Shri Swadheen S. Kshatriya, IAS (Retd.) Hon. Chairman, IIPA/MRB	Life Member	Physically
02	Dr. Vijay Satbir Singh, IAS (Retd.) Hon. Secretary, IIPA/MRB	Life Member	Physically
03	Shri Vikas V. Deodhar, Hon. Treasurer, IIPA (MRB)	Life Member	Physically
04	Dr. Jairaj M. Phatak, IAS (Retd.)	Life Member	Physically
05	Shri Satyabir S. Dodd, IAS (Retd.)	Life Member	Physically
06	Shri Govind Swarup, IAS (Retd.)	Life Member	Physically
07	Dr. Suresh V. Joshi, IAS (Retd.)	Life Member	Physically
08	Dr. Prakash R. Kondekar	Life Member	Physically
09	Shri Ramchandra D. Sankhe	Life Member	Physically
10	Dr. Satish V. Ratnaparkhi	Life Member	Physically
11	Dr. Pradeep B. Londhe	Life Member	Physically
12	Shri Trimbak R. Ghoble	Life Member	Physically
13	Shri Thiagarajan Singaravel	Life Member	Physically
14	Shri H. R. Chaturvedi	Life Member	Physically
15	Shri R. P. Acharya, CA	Invitee	Physically
16	Shri B. N. Makhija, IAS (Retd.)	Life Member	Virtually
17	Shri V. Ranganathan, IAS (Retd.)	Life Member	Virtually
18	Shri Parag Jain, IAS	Life Member	Virtually
19	Shri Pramod Shah	Life Member	Virtually
20	Mrs. Kannamma Raman	Life Member	Virtually
21	Shri Manohar V. Lokhande	Life Member	Virtually
22	Shri Vinit Kumar	Life Member	Virtually
23	Mrs. Marina Pinto	Life Member	Virtually