

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
MAHARASHTRA REGIONAL BRANCH**

भारतीय लोक प्रशासन संस्था

महाराष्ट्र शाखा

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**Ground floor, Next to Bank of Maharashtra,
Mantralaya (main), Mumbai- 400 032.**

Date : 6th September, 2023

NOTICE

The 68th Annual General Meeting of the Maharashtra Regional Branch of the Indian Institute of Public Administration will be held on Friday, the 29th day of September, 2023 at 3.00 p.m. onward in the Parishad Sabhagruha, 6th floor, Mantralaya, Mumbai 400 032 to transact the following business:-

- 1) Condolence resolution for the deceased Members, if any (Members are requested to intimate to the Branch the names of the Members who expired during the year, if any.)
- 2) Distribution of prizes of the Late Shri B.G. Deshmukh Annual Essay Competition-2022-2023.
- 3) Election to the post of Three (3) office bearers of the Branch for the year 2023-2025 under rule 9 & 10 of the Rules and Regulation of the Branch: The 3 (Three) office bearers of the Branch viz (1) Hon. Chairman, (2) Hon. Secretary and (3) Hon. Treasurer are elected every two years.
The term of the present office bearers viz. The Hon. Chairman- Shri Swadheen Kshatriya; The Hon. Secretary - Dr. Vijay Satbir Singh, and the Hon. Treasurer-Shri V.V. Deodhar elected in the 66th AGM will expire at the 68th Annual General Meeting and the election is to be held to fill these vacancies.
The retiring office bearers are eligible for re-election.
- 4) Election for the post of 4 (Four) the Executive Committee Members for the period 2023-2025: Under rule 9 & 10 of the Rules and Regulations of the Branch. Out of the eight existing elected Members, the following 4 Members will retire at the 68th Annual General Meeting and new Members will have to be elected in their place :-

(1) Shri. Suresh Joshi, IAS (Retd.)	(2) Shri Pramod Shah
(3) Dr Pradeep Londhe	(4) Dr. S.V. Ratnaparkhi

The retiring members are eligible for re-election.
- 5) Confirmation of the minutes of the 67th Annual General Meeting held on 29th September, 2022 (Copy enclosed).
- 6) a) Adoption of the Annual Report of the year 2022-2023 and Audited Statements of Income and Expenditure Accounts for the year 2022-2023 along with Balance Sheet as on 31st March 2023.
b) Resolution regarding confirmation of significant accounting policies & notes on Accounts F.Y. 2022-2023.
- 7) Appointment of Auditors for the year 2023-2024 and fixing of their remuneration.
- 8) Any other business with permission of the Chair.

2. Before contesting an election or nominating any candidate, Members should check their eligibility to vote with reference to the electoral roll available on the website www.iipamrb.org.in @ Home under heading list of Members click @ More to get the list of Members of Maharashtra Regional Branch. Members desirous of nominating candidates for the election should send the nomination forms duly completed, so as to reach the office of the Regional Branch before 5.00 p.m. on or before **18/09/2023**. Withdrawals in writing by the candidates will be permitted up to 5.00 p.m. on or before **26/09/2023**.

3. Only Members who satisfy the following conditions are eligible to vote or contest an election or to nominate another Member for an election:

- i) He / She should have been admitted either as an Ordinary/Life Member before 1st June, 2022.
- ii) If he / she is an ordinary Member he/she should have paid his/her subscription for the year 2022-2023 before 31st March, 2023.
- iii) Associate and student Members are not eligible to vote or contest for election or to nominate Member.
- iv) Form of nomination (Form No. 1 for election of Member of Executive Committee & Form No. 2 for election of office bearer) will be made available on demand.

(Rules of procedure for election are available in the office of the Branch as well as on the website of the Branch for perusal.)

4. The following papers are enclosed:

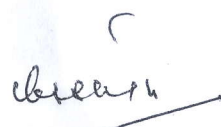
- i) Minutes of the 67th Annual General Meeting of the branch held on 29th September, 2022 with list of Members present.
- ii) Annual Report of the year 2022-2023 and Audited Statements of Income and Expenditure Accounts for the year 2022-2023 along with Balance Sheet as on 31st March 2023.

5. Members who desires to give notice of any propositions to be placed before the Annual General Meeting, are requested to send those to the branch office so as to reach before 5.00 p.m. on or before 15/09/2023.

6. Members who have any questions to ask at the Annual General Meeting are requested to send those to the branch office so as to reach not less than 3 days before the date of the meeting.

7. Voting for election of the office bearers and the members of the Executive Committee will commence after the distribution of prizes of the Essay Competition and will close after half an hour to transact further business of the day.
8. The Election work will be carried out by the staff of the branch under the supervision of the Hon. Chairman or the person designated by him.

Encls:- As above


(Vijay Satbir Singh)
Hon. Secretary, IIPA/MRB

To,

- 1 All Members, IIPA/MRB
- 2 Security officer, Mantralaya Security with request to admit the members of the IIPA for the Annual General Meeting of production of this notice.

N.B.: Members are requested to bring the notice of the meeting with them along with their identity-card for ensuring entry in Mantralaya.

Indian Institute of Public Administration
Maharashtra Regional Branch
The 67th Annual General Meeting

Date : 29th September, 2022 (Thursday)
Time : 3.00 pm
Venue : Conference Hall, 6th floor,
Mantralaya (Annexe), Mumbai-400 032.

MINUTES

The 67th Annual General Meeting of the Indian Institute of Public Administration, Maharashtra Regional Branch, Mumbai was held on Thursday, the 29th September, 2022 at 3.00 pm in the Conference Hall, 6th floor, Mantralaya (Annexe), Mumbai-400 032.

Shri Swadheen Kshatriya, IAS (Retd.) Hon. Chairman, IIPA/MRB presided over the General Body Meeting. List of members who attended the meeting is enclosed at Annexe-1.

For want of quorum, the AGM was adjourned for half an hour and after that the meeting resumed to transact its business.

At the outset, the Hon. Secretary welcomed all the participants in the AGM & requested the Hon. Chairman to give his opening remarks.

Hon. Chairman on behalf of IIPA/MRB, welcomed the Hon. Secretary, the Hon. Members & the other participants who joined the meeting. While giving brief account of the activities & the important events organized by the branch, he mentioned that despite the Covid-19 pandemic situation, we could organize virtual conference on the topic "Atmanirbhar Bharat with Atmavishwas : Strategic Role of Technology & Innovation" addressed by Dr. R.A. Mashelkar, webinar on Garib Kalyan Yojana the topic suggested by IIPA, New Delhi, Late Shri B.G. Deshmukh Memorial lecture virtually by Dr. Rajendra Bharud, IAS, Ex-collector Nandurbar on Covid Management Team work success story of Nandurbar District.

P.2/-

While mentioning about the forth coming activities of the Branch, Hon. Chairman told that :

- a) The Branch has issued press note regarding the Late Shri B.G. Deshmukh Annual Essay Competition 2022-2023. The Following topics have been selected for the essay competition:
 - 1) **Evolving role of women in leadership and Society.**
 - 2) **Changes and Challenges in City Governance in Maharashtra**
- b) We have also sought proposals from the State Government authorities for nominations for the Late Dr. S.S. Gadkari Annual Memorial Award for Innovation in Public Administration-2022-2023.
- c) We propose to start the training programmes from November, 2022.

About the financial status of the Branch, Hon. Chairman mentioned that due to pandemic situation & strain on the Government resources, we have received less grants from the State Government during last two years. Despite this, the present financial situation is good & we have accumulated surplus of around 12.00 lakhs. We have to spend accumulated surplus income of the previous years on the objective of the Trust within next 3 years. He requested the honorable members to give suggestions in this regard. He also informed the meeting that we propose to transfer part of accumulated surplus to Late Dr.S.S. Gadkari fund so that we can spend from the interest income of the fund & we need not have to touch the corpus fund.

Thereafter the Hon. Chairman requested the Hon. Secretary to conduct the proceeding of the meeting as per agenda.

1. **Condolence:** The Hon. Secretary called the names of the departed members known to the Branch a) Prof. Soli P. Arya IIPA Life member no-4876 who passed away on 24.6.2021 & Shri V.A. Kalyankar IIPA life member no-1918 who expired on 21.3.2022. One minute silence, as a mark of respect to the departed souls was observed and the meeting resolved that this meeting expresses its profound sense of sorrow and grief on passing away of the above members and decided to convey its heart felt condolence to the bereaved families.

2. **Distribution of prizes of the Late Shri B.G. Deshmukh Essay Competition-2021-2022.**

The Hon. Chairman honoured the following winners by presenting them cheque and certificate of appreciation.

First Prize - a cheque of Rs. 7500/- & certificate of appreciation to Prof. Dr. Ajitanand Yashwant Jadhav, from Satara for his essay on "New Education Policy of Government of India".

Second Prize - a cheque of Rs. 6000/- & certificate of appreciation to Vishal Gajanan Kawde, from Yavatmal for his essay on "New Education Policy of Government of India". (Sent by speed post)

Third Prize- a cheque of Rs.3500/- & certificate of appreciation to Minal Lade, from Karad for her essay on "New Education Policy of Government of India".

Third Prize - a cheque of Rs.3500/- & certificate of appreciation to Dr. Asha Satish Lanjewar, from Nagpur for her essay on "New Education Policy of Government of India". (Sent by speed post)

Consolation Prize – a cheque of Rs.2000/- & certificate of appreciation to Akanksha Vijay Chopkar, from Tumsar for her essay on “New Education Policy of Government of India”.

The meeting congratulated all the prize winners.

3. Distribution of Prize of the Late Dr. S.S. Gadkari memorial award for innovation in Public Administration-2021-2022.

Hon. Chairman mentioned that for the first time this award is being conferred on I.P.S. Officer. Shri Ankit Goyal, I.P.S., S.P Gadchiroli who conceptualized “Gadchiroli Police Dadalora Khidki-Single Window Scheme” at all 50 deep outposts in the district. Public approaches the single window system, relevant documents are collected, copied and attached to the requisite forms of the schemes and dispatched online or offline by the team of Dadalora Khidki, A separate team pursues the departments concerned and ensures that entitlements are received by the citizen. As a result, till January 2022 more than 1.25 lakh people have been benefited in various ways like caste certificate, job cards, driving licenses, training to youth in various skill, etc. Shri Ankit Goyal has, in addition to his duty of maintaining law & order, set up a system to provide delivery of Public services & schemes to the tribal people in the remote areas of the district. Therefore, the committee has unanimously decided to confer the award on Shri Ankit Goyal, I.P.S., S.P Gadchiroli.

Hon .Chairman further informed the meeting that due to law & order situation in the district, Shri Ankit Goyal, could not come to personally receive the award. The award & the prize money will be sent to him by post.

4. Election for 4 (four) the Executive Committee members for the year 2022-2024 under rule 9 & 10 of the Rules and Regulations of the Branch. Out of eight existing elected members, the following members will retired at the 67th Annual General Meeting and new members will have to be elected in their places:

- | | |
|--------------------------------|-----------------------------|
| 1) Shri S.S. Dodd, IAS (Retd.) | 2) Ms. Ashwini Bhide, IAS |
| 3) <u>Dr. P.R. Kondekar</u> | 4) <u>Shri Subodh Kumar</u> |

Since the Branch has received only 4 nominations for the (4) four vacant posts of members of the Executive Committee, the Hon. Secretary declared that the following 4 members have been reelected unopposed on the Executive Committee of IIPA/MRB for the period 2022-2024:

- 1) Shri S.S. Dodd, IAS (Retd.)
- 2) Ms. Ashwini Bhide, IAS
- 3) Dr. P.R. Kondekar
- 4) Shri Subodh Kumar

The meeting congratulated all the above members

5. Confirmation of the minutes of the 66th Annual General Meeting held on 15th November, 2021

As there were no comments from the members on the minutes of the 66th AGM, the Hon. Secretary moved the following resolution. The resolution was passed unanimously.

Resolution

The minutes of the 66th AGM as circulated in the meeting were confirmed

Proposed by- Shri Suresh Joshi, IAS (Retd.)

Seconded by- Dr. P.R. Kondekar

6. a) Adoption of Annual Report of the F.Y. 2021-2022 and Audited Statements of Income and Expenditure Accounts for the F.Y. 2021-2022 along with Balance sheet as on 31.3.2022.
b) Resolution regarding confirmation of significant accounting policies & notes on accounts F.Y.2021-2022

The Hon. Secretary moved the following resolutions for adoption. The resolutions were passed unanimously.

Resolution

- a) Resolved that the Annual Report for the F.Y. 2021-2022 & audited statements of Income and Expenditure Accounts for the F.Y. 2021-2022 alongwith balance sheet as on 31.3.2022 of the Maharashtra Regional Branch of the Indian Institute of Public Administration be and are hereby approved and adopted.
- b) Resolved that the resolutions regarding confirmation of significant accounting policies & notes on accounts for the F.Y.2021-2022 be and are hereby approved and adopted.

Proposed by- Dr. Jairaj Phatak, IAS (Retd.)

Seconded by- Shri Govind Swarup, IAS (Retd.)

7. **Appointment of Auditors for the F.Y. 2022-2023 and fixing of their remuneration.**

The Hon. Chairman appreciated the work done by the Firm M/s Sharp and Tannan, Chartered Accountants, Mumbai. He further informed that Hon. member Dr. Sathish Ratnaparkhi has suggested in the Executive Committee meeting to consider minimum 5% increase in the honorarium to be paid to Auditors, Hon. Chairman further requested the members to give its approval to their continuance for the F.Y. 2022-2023 and also to increase their honorarium

by 5%. Following resolution was passed unanimously.

Resolution

Resolved that M/s Sharp and Tannan, Chartered Accounts, Mumbai be continued as auditors of branch for the F.Y. 2022-2023. The meeting also resolved that the remuneration of the auditing Firm M/s Sharp and Tannan, Chartered Accountants, Mumbai be raised by 5% which comes to Rs.21,000/- +applicable GST from F.Y. 2022-2023.

Proposed by- Dr. S.V. Ratnaparkhi

Seconded by- Shri B.N. Makhija, IAS (Retd.)

With the permission of the Hon. Chair, Hon. member Dr. S.V. Ratnaparkhi moved the following proposals for consideration of the AGM.

- 1) In line with the discussion at the E.C., the MRB should consider having its own well equipped premises in and around Mumbai and for that purpose Executive Committee be authorized to a) create proper plan ,proposal b) financial estimate , c) authorise Chairman / secretary to approach concerned agencies such as CIDCO / MHADA/ MMRDA or any such agencies for Vacant or suitably constructed space (may be 2 to 5 acre land or constructed premises).
- 2) It is also proposed that, E.C. may consider initiating training programmes on the line of central IIPA under the aegis of MRB in Mumbai
- 3) AGM should consider approval to this proposal at least in principle at this stage.

Hon. member Shri S.S. Dodd, IAS (Retd.) supported the above proposals.

Hon. member Shri Govind Swarup, IAS, (Retd.) mentioned that instead of writing to MMRDA, the request should be made to the State Government. Because MMRDA will charge at commercial rates which we cannot afford.

Hon. Chairman mentioned that in Mantralaya premises we get lot of support from the State Government which includes free electricity, water, telephone connection, Wi-fi, meeting hall, well-furnished library, etc. We also get good response to our training classes. It is the most Central location.

Hon. member Dr. Jairaj Phatak, IAS (Retd.) mentioned that IIPA, New Delhi gets lot of the grants from the Central Government. Ours is the Regional Branch having Income less than 10.00 lakh. We cannot dream of owning property in Mumbai unless government of Maharashtra gives us grant for that purpose. However, GoM gives its first preference to YASHADA. Involving the University Public Administration Department, Private Coaching classes, College Public Administration Departments in our activities will make us popular and known in all of Maharashtra.

Hon. member Dr. Kondekar supported the proposal put forward by Dr. Ratnparkhi.

Hon. member Shri Pramod Shah suggested that IIPA/MRB can raise resources through donations from private sector.

Hon. Chairman mentioned that we will go into details in the Executive Committee Meeting

Other points raised and deliberated in the meeting were as below:

- i) **Hon. member Shri Suresh Joshi, IAS (Retd.)** suggested that we should organize lectures of eminent persons for MRB.
- ii) **Hon. member Shri V. Ranganathan, IAS (Retd.)** mentioned that we need to expand our activities. He also suggested that E.C. may pass resolution to transfer accumulated surplus income to corpus funds so that it will be treated as an expenditure. Hon. Chairman requested Shri Acharya, C.A. to examine this issue.
- iii) **Hon. member Shri G.K.Wagh** briefed the meeting about Tap Seva Sumiran, mitra upkram and vipashana.

The meeting concluded with a vote of thanks to the chair.

Draft minutes for approval please

Sd/-
7/10/2022
(Nitin Wagle)
Executive Joint Secretary

Hon. Secretary Sd/-

Hon. Chairman Sd/-
14th Oct.2022

**INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
MAHARASHTRA REGIONAL BRANCH**

Subject :- The 67th Annual General Meeting of the Maharashtra
Regional Branch of the Indian Institute of Public
Administration on 29th September, 2022 at 3.00 p.m. in
the Conference Hall, 6th Floor, Mantralaya, (Annexe),
Mumbai-400 032.

ATTENDANCE ROLL

Sr. No.	Name & Membership Number Life / Ordinary	Life/Ordinary Member ship
1.	Shri Swadheen Kashtriya, IAS (Retd.), Hon. Chairman, IIPA/MRB.	Life member
2.	Dr. Vijay Satbir Singh Hon. Secretary, IIPA/MRB	Life member
3.	Shri Suresh Joshi, IAS (Retd.)	Life member
4.	Shri S.S. Dodd, IAS (Retd.)	Life member
5.	Shri V. Ranganathan, IAS (Retd.)	Life member
6.	Shri B.N. Makhija, IAS (Retd.)	Life member
7.	Dr. Jairaj Phatak , IAS (Retd.)	Life member
8.	Shri Rajendra Singh, IAS (Retd.)	Life member
9.	Shi Govind Swarup, IAS, (Retd.)	Life member
10	Dr. S.V. Ratnaparkhi	Life member
11	Dr. P.R. Kondekar	Life member
12	Shri Gajanan Wagh	Life member
13	Shri Pramod shah	Life member
14	Shri Diwakar B. Prabhudesai	Life member
15	Shri R.P. Acharya,	Chartered Accountant,